

MINUTES  
PARK AND RECREATION BOARD MEETING  
MONDAY, MARCH 10, 2003  
6:30 PM

The Board convened for their regular meeting at 6:30 PM at the Parks and Recreation Administrative Offices at 717 W. Main Street, Arlington, Texas on March 10, 2003, notice of said meeting being posted as prescribed by Chapter 551, V.T.C.A., Government Code, with the following members and staff present, to wit:

**Members:**

Mr. Bob Korman	Chair	Place 7
Ms. Sue Phillips	Vice Chair	Place 3
Ms. H. Suzanne Kelley	Member	Place 2
Ms. Carrie Donovan	Member- <b>Absent</b>	Place 1
Mr. Alvin Warren	Member	Place 4
Ms. Caron Montgomery	Member	Place 5
Mr. Charley Amos	Member	Place 6
Mr. Joe Sarabia	Member	Place 8
Mr. Nicholas Stoneman	Member	Place 9
Mr. Joe Way	Member	Place 10
Ms. Candy Halliburton	Member	Place 11
Ms. Heather Teske	Youth Member	Place 12

**Staff:**

Pete Jamieson	Director of Parks and Recreation
Ruth Keith	Administrative Secretary
Bill Gilmore	Assistant Director-Programs
Jennifer Fadden	Administrative Services Manager
Matt Young	Assistant Director-Operations
DeOnna Garner	Graduate Park Planner
Diana Foster	Park Facilities Coordinator
Michelle Rice	Marketing Manager
Evonne Sandas	Superintendent Golf Operations
Scott DeGrant	Park Maintenance Superintendent
Lydia Zantout	Parks Financial Accountant

Also in attendance: Dale Attebery, David McCaskill, Victor Baxter, Kent Beasley, Oliver Windham, Shara Gilkey, Colleen Bocker, Sandi Chelsi Potter.

I. **CALL MEETING TO ORDER**

Chairman Bob Korman called the regular meeting to order at 6:31 p.m.

II. **FEBRUARY 10, 2003 REGULAR MEETING MINUTES**

Chairman Korman asked for approval of the minutes. Mr. Way made a motion to approve the minutes of the February 10, 2003 meeting. Mr. Warren seconded the motion. The motion passed unanimously.

### III. RECOGNITION

1. Mr. Jamieson introduced Matt Young, Assistant Director-Park Operations. Mr. Young provided the Board with an overview of his responsibilities and activities.

### IV. ITEMS FOR ACTION

#### A. Items from Citizens (about Items for Action)

1. Mr. Sarabia, speaking as a citizen, and living near the proposed Don Misenheimer Park site in Southeast Arlington, spoke in support of the department constructing and maintaining this park, noting the City's current budget constraints. Mr. Sarabia delivered a petition signed by 301 residents living in the Lonesome Dove/Quail Creek and Matlock Estates areas requesting that this park be built and maintained.

Ms. Sandy Potter, spoke to the Board in support of the city constructing and maintaining the Don Misenheimer Park site.

#### B. Items for Action

1. **Park Permits** - Ms. Foster requested the Board's consideration and approval of six park permit requests. Ms. Phillips made a motion to approve all park permit requests. Mr. Amos seconded the motion. The motion passed unanimously.
2. **Don Misenheimer Park Master Plan** - Mr. Warren, Chairman of the Acquisition and Development committee, stated that at their March 6, 2003 meeting, the committee agreed to endorse the Don Misenheimer Park Master Plan, Gene Schrickel, Jr. Park Master Plan and the River Legacy Parks Bond Fund Diversion items on the Board's agenda.

Ms. Garner discussed the proposed master plan for the approximate 15 acre Don Misenheimer Neighborhood Park.

Ms. Heather Teske arrived at the meeting, the time being 6:45 p.m.

Ms. Garner introduced Mr. Oliver Windham, Landscape Architect, representing his own firm. Mr. Windham provided the Board with an overview of the master plan stating that he and City staff worked closely to develop an appropriate plan to guide development of this neighborhood park. Mr. Windham advised the Board that the planning process involved two separate public meetings to solicit input and critique the master plan.

Ms. Kelley arrived at the meeting, the time being 6:55 p.m.

Ms. Garner requested the Board's approval of the proposed master plan for Don Misenheimer Neighborhood Park.

Ms. Kelley made a motion to approve the proposed master plan for the Don Meisenhimer Neighborhood Park. Ms. Halliburton seconded the motion that passed unanimously.

3. **Gene Schrickel, Jr. Park Master Plan** - Ms. Garner discussed the proposed master plan for Gene Schrickel, Jr. Neighborhood Park. Ms. Garner stated the park is approximately 10 acres in size.

Ms. Garner introduced Mr. David McCaskill, representing Schrickel, Rollins and Associates, Inc., the City's consultant for this project.

Mr. McCaskill discussed and explained the design of the park and said his company has worked closely with staff to develop a master plan to guide development of this neighborhood park.

Ms. Garner requested approval of the master plan for the Gene Schrickel, Jr. Neighborhood Park.

Mr. Warren made a motion to approve the master plan as presented. Mr. Stoneman seconded the motion, which passed unanimously.

4. **Bond Fund Diversion** - Ms. Garner requested the Board's endorsement of the proposal to divert \$200,000 in bond funds from a proposed restroom project at River Legacy Parks. Ms. Garner stated these funds would be used as supplemental funds for the River Legacy Trail Connection project. Ms. Garner stated the diversion of funds was discussed and approved by the River Legacy Foundation, which had originally proposed the funds for a restroom in 1997.

Mr. Warren made a motion to approve the River Legacy Parks Bond Fund Diversion. Mr. Stoneman seconded the motion, which passed by the following vote:

**AYES:** Board Members Korman, Phillips, Stoneman, Warren, Way, Sarabia, Teske, Amos and Montgomery.

**NAYS:** Board Members Halliburton and Kelley.

- V) **ITEMS FROM CITIZENS** - (Concerns Parks and Recreation related subjects other than Items for Action) - No discussion

VI) **SCHEDULED INFORMATION REPORTS**

A. **Zoning Cases** - No discussion

B. **Planning Work Plan Report** - Ms. Garner discussed the following:  
Harold Patterson Softball Field Lighting – The lights and fixtures have been installed and are working properly.

Howard Moore Park Play Pool – Construction of overall project is 98% complete. A pre-opening is planned for March 21, 2003 from 2:00 p.m. to 4:00 p.m. for the public to tour this facility.

Vandergriff Parking and Roadway Improvements – The Tarrant County contract for demolition and grading of this roadway is complete.

**Customer Service Report** – Mrs. Phillips noted and discussed customer service conflicts at the Elzie Odom Recreation Center. Ms. Phillips requested staff to check into an obvious problem there. Mr. Jamieson assured Ms. Phillips that research is ongoing to correct reoccurring issues at the center.

C. **Monthly Calendar of Events** – No discussion.

## VII) **PARD INFORMATION REPORTS**

A. **Park Public Educations Efforts** – Mrs. Rice distributed a Park Partners Program brochure and updated the Board on educational efforts being made by the Parks and Recreation Department.

Mrs. Rice also provided a public service announcement video demonstrating an educational effort regarding pet waste in the city's parks.

B. **Earthfest** - Mrs. Fadden announced that Earthfest, planned for the month of April 2003, has been cancelled due to the City's fiscal constraints.

C. **Budget Update** – Mrs. Fadden provided the Board with an overview of the City's \$4.8 million FY03 projected budget deficit. Ms. Fadden stated that declining sales tax returns and aging homes that generate less property tax revenue than newer, more expensive ones in neighboring municipalities are creating the budget crisis. Ms. Fadden also stated that at this time the Parks and Recreation Department has lost four full time positions due to reductions in service this fiscal year; nine since FY01.

Ms. Teske left the meeting, the time being 8:30 p.m.

## VIII. **PARB INFORMATION ITEMS**

A. **Planning and Policies** - Chairman Stoneman stated this committee's next meeting date and time has not been identified.

B. **Acquisition and Development** - Chairman Warren stated this committee's next meeting date and time has not been identified.

C. **Operations and Maintenance** - Chairman Amos stated this committee's next meeting date and time has not been identified.

D. **Training and Development** - Chairwoman Kelley stated this committee's next meeting date and time has not been identified.

## VIII. ITEMS FROM PARB MEMBERS

- A. Reports from Liaisons to Advisory Boards – Mr. Stoneman stated he received a thank you letter from the Parkway Central Neighborhood Association. Mr. Stoneman said the association was very appreciative of Park Operations efforts in cleaning the growth and underbrush in their area.
- B. Reports from Liaisons to Organizations - No discussion.
- C. Board Members  
**Linking with Organizations** - Mrs. Phillips encouraged board members to visit with citizens to make them aware of the city's current budget crisis.

Ms. Phillips encouraged members to be ambassadors and explain to citizens how they can become volunteers in the Park Partners Program.

- D. Announcements – Ms. Kelley, Liaison to the Golf Advisory Committee, stated the first female has been invited to play in the 2003 Colonial Golf Tournament in Ft. Worth.
- E. Chair – Mr. Korman congratulated Mr. Stoneman for receiving the Community Spirit Award for community services from the Ft. Worth Star-Telegram.

Mr. Korman advised the Board that more information is still needed regarding the request of selling advertising signs on fences at sports fields. Mr. Korman stated once all information is gathered; the request would be turned over to a PARB committee for recommended action on the item.

Mr. Korman announced he would be scheduling an Executive Park and Recreation Board meeting. Mr. Korman also said he would be conversing with members of the Board regarding the date and time of the meeting.

There being no further business, the meeting adjourned at 8:45 p.m.

NOTE: Taped recordings and minutes of all Parks and Recreation Board meetings are a matter of public record and are kept on file in the Parks and Recreation Administrative Office, 717 W. Main Street, Arlington, Texas. Any Board member or interested party has the right to review these tapes and minutes at the Parks and Recreation Administrative Office.